

Indiana University School of Informatics and Computing at IUPUI

Procedures for Selecting the Recipient of the Engagement Award Full-Time Faculty

PURPOSE:

The purpose of this award is to recognize and honor a full-time faculty member for exemplary performance in the area of engagement and/or service. Engagement is the effective application by faculty members of knowledge, skills, or professional expertise in contexts that reach beyond the School to address the goals of the university and the larger community. Like awards for teaching and research, the award for engagement recognizes the faculty member's innovation and leadership, the impact of the work performed for or with extramural partners. This award is not intended to recognize work performed in a role as an appointed administrator or manager of intramural programs, departments or other academic structures – except when that work has significant impact beyond the School, or forms the basis for scholarship that has impact in the university, profession or the community. This award recognizes that there may be meaningful measures of impact other than evaluation by academic peers, although some degree of peer evaluation will be considered important when engagement produces a product that might normally be evaluated in a professional context. (1) This award also recognizes that the scholarship of engagement/service can include expert contributions or forms of scholarship other than traditional academic publications, and may often include scholarly products with multiple authors/creators or with no assigned authorship. (2)

Like campus guidelines for engagement/service, this award recognizes that such work may be either compensated or *pro bono*, and that the quality and impact of engagement/service are the only criterion in evaluating a faculty member's eligibility. (3)

A basic level of institutional citizenship is expected from every faculty member, and is generally understood as service on committees or intramural projects. Strong or even exceptional performance in citizenship is not enough to establish a case for this award. Likewise, this award does not recognize community service in ways that do not require professional or academic expertise. (4)

The School of Informatics and Computing at IUPUI has defined the following categories of engagement/service:

1. Service to the School or university that leads to innovation and impact, including scholarship that is transformative or extends beyond the school.
2. Engagement/service to the profession, including professional societies, associations or other organization.
3. Civic engagement based on professional expertise that has significant impact at the local, state, national and/or international level.

The award amount is \$1,000 and will be paid in addition to awardee's monthly salary.

ELIGIBILITY:

Nominees must meet the following eligibility requirements:

- Is a full-time faculty member in the SoIC.
- Has not received the service award in the past 2 years.
- Can document exemplary performance in engagement/service in the past calendar year.

PROCEDURE:

1. Self-nominations are encouraged. Nominations by colleagues familiar with the nominee's work are also welcome.
2. The nominee (or the nominator) will prepare a dossier to clearly explain the nature and impact of the nominee's engagement/service. Dossiers should clearly explain the nominee's contribution in engagement/service work where individual roles may not generally be documented or credited. Dossiers may be no longer than five pages, single-spaced in 12-point font. An additional 2 pages of testimony or supporting documentation from partners, observers or recipients of a nominee's engagement may be attached to the dossier. In cases where engagement/service has produced documents, media or digital products, copies or URLs may be included.
3. Dossiers should not include a copy FULL COPY of the nominee's CV as part of the application materials. *A truncated CV detailing no more than last 3 years is acceptable.*
4. The dossier should include: a) Name of individual submitting nomination; b) name and rank of nominee; c) a list of engagement/service roles and achievements in chronological order; and, d) a list of engagement/service honors and awards received by the nominee.

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- (1) For example, such engagement/service might include work on media or digital products (video, website, etc.) for a non-professional community partner. Although that partner might be well pleased with the result, the case for this award will be strengthened by evidence of professional review of that product.
 - (2) For example, a faculty member may work on a taskforce or committee re-formulating professional standards for a national association, and that work may produce new guidelines that are issued as a committee report with no assigned authorship. Or, a faculty member may provide expert consultancy to a community organization and this work may produce no retrievable, authored scholarly product. In such cases, the nominee should provide testimony from the engagement partners documenting the nature and quality of the nominee's work.
 - (3) For example, a nominee's engagement might include travel to events or meetings, and the nominee may receive travel expenses, daily stipends and/or honoraria.
 - (4) For example, a faculty member may perform volunteer work for a charitable event or community organization but not work in any professional capacity, or apply any professional skills or expertise to that work: For instance, serving food at a homeless shelter, or distributing flyers for a fund-raiser, etc.

Engagement Award Scoring Metric

Service to the School of Informatics and Computing

Nominee has strong evidence of activities supporting service to SoIC	4
Nominee has moderate evidence of activities supporting service to SoIC	3
Nominee has limited evidence of activities supporting service to SoIC	2
Nominee has no evidence of activities supporting service to SoIC	0

Service to the University

Nominee has strong evidence of activities that support the University	4
Nominee has moderate evidence of activities that support the University	3
Nominee has limited evidence of activities that support the University	2
Nominee has no evidence of activities that support the University	0

Service to Profession, Societies, Associations

Nominee has strong evidence of activities that professional communities	4
Nominee has moderate evidence of activities that support professional communities	3
Nominee has limited evidence of activities that support professional communities	2
Nominee has no evidence of activities that support professional communities	0

Civic Engagement and Impact to local, state, National, International

Nominee has strong evidence of activities that support communities	4
Nominee has moderate evidence of activities that support communities	3
Nominee has limited evidence of activities that support communities	2
Nominee has no evidence of activities that support the communities	0

Letters of Recommendation

Nominee letters provide strong evidence and support	4
Nominee letters provide moderate evidence and support	3
Nominee letters provide limited evidence and support	2
Nominee letters provide no evidence and support	0

Personal Statement

Nominee has a strong statement about their past and future service and engagement	4
Nominee has a moderate statement about their past and future service and engagement	3
Nominee has a limited statement about their past and future service and engagement	2
Nominee has no statement about their past and future service and engagement	0