

Indiana University School of Informatics and Computing at IUPUI

Procedures for Selecting the Recipient of the Research Award Tenured or Tenure-Track Faculty

PURPOSE:

The purpose of this award is honor a full-time faculty member for exemplary performance in the area of research in the School of Informatics and Computing (SoIC) at IUPUI based on publications, external grant support and other evidence of research scholarship and its impact.

The award amount is \$1,000 and will be paid in addition to awardee's monthly salary.

ELIGIBILITY:

Nominees must meet the following eligibility requirements:

- Has been a full-time tenured or tenure-track faculty member with the SoIC for at least 3 years.
- Has not received the research award in the past 3 years.
- Can demonstrate a record of cumulative excellence in the area of research over the past 3 years.

PROCEDURE:

1. Self-nominations are encouraged. Nominations by colleagues familiar with the nominee's work are also welcome.
2. A brief will be prepared for each nominee. This brief will be forwarded to the Awards and Scholarships Committee by the individual making the nomination. A maximum of five pages per nomination brief, 12 point font, may be presented. An additional 2 pages of testimony and or/supporting documentation may be attached to the brief. If more than seven pages are received, the nomination will be rejected. It is up to the individual submitting the nominating brief to ensure that procedures are followed.
3. **Do not submit a FULL copy of the nominee's CV** as part of the nomination materials. *A truncated CV detailing no more than last 3 years is acceptable.*

Review Committee

To properly evaluate these nominations, the Committee will assemble a panel of at least three tenured or tenure-track faculty with research expertise from each department. This panel will determine the year's award winner, if any. Panel members may be drawn from Committee, or may be non-members invited to serve on the evaluation panel for this purpose. Invitations to non-members will be issued by the Committee chair after consultation with the departmental chairs and faculty council president.

NOMINATION BRIEF should include the following:

1. Name of individual submitting nomination;
2. Name and rank of nominee;
3. A narrative describing the significance of the nominee's research over the past 3 years, including evidence of its impact on the nominee's discipline, department, school, university, and wider community. This evidence can include:
 - a. Publications arising from this research
 - b. Grants in support of this research
 - c. Documentation of awards or honors resulting from this research
 - d. Documentation of mentoring and teaching arising from this research
 - e. Documentation of other activities or impacts in the profession, campus or wider community resulting from this research
 - f. Evaluations of this research by internal or external evaluations peers or partners
 - g. Impact should be addressed in the personal statement

Impact of Research (Department, School, Campus, Local, State, International)

Nominee has strong evidence of activities supporting research/creative activity impact	4
Nominee has moderate evidence of activities supporting research/creative activity impact	3
Nominee has limited evidence of activities supporting research/creative activity impact	2
Nominee has no evidence of activities supporting research/creative activity impact	0

Publications arising from Research

Nominee has strong evidence of publications arising from research/creative activity	4
Nominee has moderate evidence of publications arising from research/creative activity	3
Nominee has limited evidence of publications arising from research/creative activity	2
Nominee has no evidence of publications arising from research/creative activity	0

Grants in Support of Research

Nominee has strong evidence of grants in support research/creative activity	4
Nominee has moderate evidence of grants in support research/creative activity	3
Nominee has limited evidence of grants in support research/creative activity	2
Nominee has no evidence of grants in support research/creative activity	0

Awards and Honors in Support of Research

Nominee has strong evidence of awards and honors in support of research/creative activity	4
Nominee has moderate evidence awards and honors in support of research/creative activity	3
Nominee has limited evidence of awards and honors in support of research/creative activity	2
Nominee has no evidence of awards and honors in support of research/creative activity	0

Mentoring and Teaching Arising from Research

Nominee has strong evidence of mentoring and teaching in support of research/creative activity	4
Nominee has moderate evidence of mentoring and teaching in support of research/creative activity	3
Nominee has limited evidence of mentoring and teaching in support of research/creative activity	2
Nominee has no evidence of mentoring and teaching in support of research/creative activity	0

Other Activities or Impacts resulting from research (Service, Culture, Community)

Nominee has strong additional evidence	4
Nominee has moderate additional evidence	3
Nominee has limited additional evidence	2
Nominee has no additional evidence	0

Letter of Recommendation

Nominee letters provide strong evidence and support	4
Nominee letters provide moderate evidence and support	3
Nominee letters provide limited evidence and support	2
Nominee letters provide no evidence and support	0

Personal Statement

Nominee has a strong statement about their past and future research/creative activity	4
Nominee has a moderate statement about their past and future research/creative activity	3
Nominee has a limited statement about their past and future research/creative activity	2
Nominee has no statement about their past and future research/creative activity	0