IU

IUPUI

SCHOOL OF INFORMATICS
AND COMPUTING

DEPARTMENT OF HUMAN-CENTERED COMPUTING
Indiana University–Purdue University
Indianapolis

NEWM N202
Digital Storytelling
Department of Human Centered Computing
Indiana University School of Informatics and Computing, Indianapolis
Spring 2023

Section No.: 27855 *Credit Hours:* 3
Time: Online, Asynchronous (no live meetings)
Location: Online, Asynchronous (no live meetings)
First Class: January 9, 2022
Web site: Canvas

Instructor: John King, M.S., Lecturer
Office Hours: Mondays, 3:30-5:30 p.m.
Office: IT420H
Office Hours Zoom Link: https://iu.zoom.us/j/82587181063
TA Information: See Announcements Section on Canvas.
Phone: (317) 278-4145 (Canvas e-mail preferred – I'm rarely at my desk, but often at a computer)
E-mail: Canvas inbox only
Website (About Me): http://soic.iupui.edu/people/john-king/

Course Description
Examination of the principles of storytelling across a range of digital media formats, with attention to techniques for creating story-rich projects. Explores the role of agency, interactivity, story structure, and narrative, as well as the opportunities and challenges raised by emerging interactive and transmedia approaches to story-rich projects.

How We'll Learn Online
This online course is divided into Weeks, as listed in the Modules tool. Each week will include:
1. material for you to read, watch, and explore;
2. a practice activity, and
3. at least one graded quiz or assignment to allow you to work with the concepts and resources (sometimes individually, sometimes together).
I will provide you with feedback on many of these tasks, so make sure to check your instructor comments (Links to an external site.) when you receive a notification that something has been graded.

Plan to log in to Canvas at least once every weekday to keep up with content, communications, announcements, quizzes, assignments, and other tasks in the course. If you miss a day, you may miss a deadline or important information. New content will go live each week, usually Sunday evening or Monday morning so that you can work through the tasks that week. Most assignments will be due on Fridays, though I reserve the right to make changes to allow for more time if needed. I never move deadlines sooner, only later.

I post course content each week rather than all at once at the beginning of the term.

Please watch your Canvas inbox and Canvas notifications daily. To ensure you receive notifications, please refer to: [How do I set my Canvas notification preferences as a student?](#)

Resources
- **UITS Tech Support:** (Links to an external site.) Open 24/7 to help with your technology questions.
- **Coronavirus COVID-19 FAQ:** (Links to an external site.) The most up-to-date resource to address questions about COVID-19 in the IU community.
- **Canvas Student Guide: (Links to an external site.)** Detailed instructions for using Canvas as a student.
- **IU Knowledge Base:** (Links to an external site.) Find answers to your detailed questions about technology at IU.
- University Writing Center (Links to an external site.)- This wonderful, free, one-on-one service is available to all IUPUI students and provides help with writing assignments and projects. As your grade will be negatively affected by spelling and grammatical errors, I suggest that you utilize this FREE resource to have your work proofed before turning it in.
   - **Marking:** This is not a grammar class, so I do not mark every single error on your written work, especially grammar, mechanical, and formatting errors, but *they are a factor in grading*. Your responsibility is to go back through and carefully proofread your work before turning in anything, including revisions. I will look for patterns and point out major or recurring errors, but I do not mark everything. If you are unsure why something is or is not marked, then contact me.
   - Occasionally, I recommend students visit the University Writing Center to overcome challenges. This isn't a judgment or punishment. Sometimes students just need a little help on their work. Help is good.

Required Text
No textbook required – various readings to be assigned via Canvas.

Technical Requirements:
You will need the following to successfully participate in this course.
- Your school-required laptop computer.
- Software: MS Office and Adobe CS are provided free of charge to all students and faculty through iuware. You will not be required to purchase any software for this

class. You'll need Quicktime or VLC, also free to download and install, for video playback.
- Internet connection for accessing Canvas, e-mail, and tutorials, as well as keeping up with the whole class, which is entirely online.
- Headphones or ear buds.
- Some way to make and post a simple video (e.g., using a webcam, or a smartphone);
- Access to Canvas using a supported web browser.
- Paper or laptop for taking notes. Note taking will be your responsibility. I do not post notes.

If you need assistance meeting the above requirements, please contact your campus student affairs office (Links to an external site.), which can provide you with up-to-date information on resources specifically available to your campus.

Tools We Likely Will Be Using
- Canvas
- Zoom
- Kaltura
- Google
- MS Office
- Adobe Creative Cloud

Expectations for the Online Coursework

Always keep in mind when taking any online course or interacting with others in an online environment that the others with whom you interact (including your instructor) are human beings. The first rule of netiquette (Links to an external site.) is to "remember the human" when you are communicating with me or with your peers. The second rule is to "adhere to the same standards of behavior online that you follow in real life." It's not likely that you would yell at, mock, or belittle another student in a face-to-face class, so don't do it here. The feeling of anonymity that some people have when they are online can lead to those sorts of behaviors but they are **not acceptable** here or in any other online class.
Please take a few minutes and review all the Core Rules of Netiquette (Links to an external site.) and these considerations for when you are attending class remotely (Links to an external site.).

Contacting the Instructor: Contact me through Canvas e-mail only. Good e-mail etiquette is greatly appreciated! This helps me help you. Please check your e-mail regularly (once per day, minimum) to stay in the loop.

Generally speaking, I do not accept assignments via e-mail.

Instructor Availability: I'm not available or on-call 24/7, but you can expect a response to messages within 24 hours through the week. However, I typically don't check or answer e-mail or take/return phone calls after 5 p.m., or on weekends, or during holidays or breaks. If you e-mail me after 5 p.m., on a Friday, or before a break, then you likely will not receive a response until the next business day. It is important to set these boundaries and establish and manage these expectations.

Student Learning Outcomes

Upon completion of this course:	Revised Bloom's Taxonomy	IUPUI+	PLOs	Assessment
Technique				
Apply concepts of interactivity, games, and transmedia	1, 2, 3	P1.4, P.2.3, P3.2	2, 5	Final Project
Apply methods of adaptation, repurposing, and original stories.	3, 6	P1.4, P3.2	2, 5, 7	Storyboard, Adobe Spark Assignment
Aesthetics				
Originate and develop a digital story concept through ideation and pre-production.	6	P1.4, P3.2, P3.3	2, 7	Storyboard, Final Project
Meaning				
Explain the history, culture, traditions, and craft of digital storytelling.	2	P1.1, P4.1	1, 8	Quizzes, Exams
Professional Practice				
Evaluate digital storytelling projects employing industry standards.	5	P1.1, P2.3	1, 5	Influencer Assignments, Final Project

*RBT: Revised Bloom's Taxonomy: 1. Remembering, 2. Understanding, 3. Applying, 4. Analyzing, 5. Evaluating, 6. Creating

Media Arts and Science B.S. Program-level Learning Outcomes (PLOs)	†*Profiles of Learning for Undergraduate Success (PLUS, IUPUI+)*
1. Understand digital media and its effective use as a form of communication.	**P1.1 Communicator** – Evaluates Information
2. Communicate ideas effectively in written, oral, and visual form to a range of audiences.	**P1.4 Communicator** – Conveys Ideas Effectively **P1.2 Communicator** – Listen Actively* **P3.2 Innovator** – Creates/Designs**
3. Work effectively as a member of a team to achieve a common goal.	**P2.2 Problem Solver** – Collaborates **P1.3 Communicator** – Builds Relationships*
4. Analyze a problem, identify and evaluate alternatives, and plan an appropriate solution.	**P2.1 Problem Solver** – Thinks Critically **P3.1 Innovator** – Investigates*
5. Evaluate media from multiple perspectives using the theories, concepts, and language of digital media with an appreciation for the history, theory, and traditions of digital media.	**P2.3 Problem Solver** – Analyzes, Synthesizes, and Evaluates
6. Demonstrate mastery of the concepts, techniques, and tools in one or more digital media specialties.	**P2.4 Problem Solver** – Perseveres **P3.2 Innovator** – Creates/Designs*
7. Develop professional quality digital media productions by promptly applying knowledge and skills including best practices and standards.	**P3.2 Innovator** – Creates/Designs **P3.3 Innovator** – Confronts Challenges*
8. Explain the impact of digital media on individuals, organizations, and society.	**P4.4 Community Contributor** – Anticipates Consequences **P4.1 Community Contributor** – Builds Community*
9. Acknowledge diverse opinions regarding professional, ethical, legal, and social issues with a global perspective.	**P4.3 Community Contributor** – Behaves Ethically **P4.2 Community Contributor** – Respectfully Engages Own and Other Cultures*

10. Plan for continuing professional development with an appreciation of the need for lifelong learning.	**P3.4 Innovator –** Makes Decisions

Homework:

Typical summer courses meet in person for 405 minutes total (6 hours and 45 minutes) each week for 3 credit hours. Because this is an online course, you should expect to spend about that much time remotely reviewing the provided content and completing assigned readings, assignments, and/or projects. More time might be necessary.

Here's what we're doing:

Assignments: Work should be submitted through Canvas (Links to an external site.)

Generally speaking, I do not and will not accept assignments via e-mail.

Assignment: Caption This! Flash fiction	10 points
Assignment: Adobe Spark Video	10 points
Assignment: Story Circle	10 points
Assignment: Short Music Video	10 points
Assignment: Building an Archetype for a Brand	10 points
Assignment: Create an Influencer Ad	10 points
Assignment: Create a Storyboard	10 points
Assignment: Video	10 points
Assignment: IUPUI Rebrand	20 points
Interactive Lectures	50 points
Discussions	50 points
Quizzes	50 points
Midterm Examination	50 points
Final Project Idea Proposal	25 points
Final Project Story Circle or Archetype Report	25 points
Final Project Storyboard or Brand Guide	25 points
Final Project Deliverable	125 points
Final Examination	50 points

550 total points

Other specific instructions and expectations will be distributed as each task is assigned.

Quiz and Exam Preparation: All quizzes and exams are open note/open book. Use what you need to be successful. This class requires minimal memorization and is more about finding information when you need it.

Grading Scale

A+	100% +	Professional level work, showing highest level of achievement
A	93–99.99%	Extraordinarily high achievement, quality of work; shows command of the subject matter
A–	90–92.99%	Excellent and thorough knowledge of the subject matter
B+	87–89.99%	Above average understanding of material and quality of work
B	83–86.99%	Mastery and fulfillment of all course requirements; good, acceptable work
B–	80–82.99%	Satisfactory quality of work
C+	77–79.99%	Modestly acceptable performance and quality of work
C	73–76.99%	Minimally acceptable performance and quality of work
C–	70–72.99%	Unacceptable work (Core course must be repeated for credit)
D+	67–69.99%	Unacceptable work (Course must be repeated for credit)
D	63–66.99%	Unacceptable work
D–	60–62.99%	Unacceptable work
F	Below 60	Unacceptable work

Note: No credits toward major, minor, or certificate requirements are granted for a grade below C-. No credits toward general education or elective requirements are granted for a grade below C-.

General Rubric:
- "A" represents superior work that goes above and beyond the requirements of the course. "A" work shows substantial creativity and insight, often superlative and professional quality.
- "B" represents good, solid work with clear improvement over the duration of the course. "B" work meets all course requirements and shows some creativity and insight, but is not superlative and represents work that is still a bit rough.
- "C" represents work that meets course requirements, but fails to demonstrate significant improvement or command. "C" work is considered average and often is rough or very rough.
- "D" represents work that in one or more ways fails to meet the requirements of the course, but just barely meets basic competencies required and is enough to pass, but is very, very rough.
- "F" represents general failure to meet the requirements and competencies of the course or assignment.

Each assignment is graded based on a specific rubric for that particular task. The above is simply a general explanation of what letter grades mean in the larger scope.

EXPECTATIONS, GUIDELINES, AND POLICIES

Participation: The course participation grade is a combination of factors such as work ethic, responsibility, decorum, and attention to due dates and policies on the syllabus, etc.

Students who participate actively, work hard, and respect others usually do very well.

As stated above, please **plan to log in to Canvas at least once every weekday** to keep up with content, communications, announcements, quizzes, assignments, and other tasks in the course. If you miss a day, you may miss a deadline or important information.

Attendance is not evaluated the same in an online, asynchronous course. The class does not meet "live" online or in person. I will check and track your Canvas use to ensure that you are active in the class rather than going several days or weeks between logins. If you miss an important due date, exam, or other graded activity in class, then you will not be allowed to make up the work unless you can provide some sort of official documentation in case of an emergency, illness, official obligation, or approved university activity (all of which should be able to supply documentation for you to give to an instructor). Absences must be explained with the submission of appropriate documentation to the satisfaction of the instructor, who will decide on a case-by-case basis whether missed work may be made up. Absences that do not satisfy the above criteria are considered unexcused.

Some examples of approved absences with documentation include, but are not limited to:
- Medical issue(s)/illness requiring doctor/hospital/health center visit (I do not need nor do I require or ask for any specific medical information)
- Field trips or immersive projects for another class
- Athletics or other official university business
- Military deployment or assigned duty/training
- Jury duty/Legal obligations

Early Work Policy: If you know you will be out of the loop for a legitimate reason on a certain day, your responsibility is to look ahead on the schedule (listed at the end of this document) and see what we are doing, then communicate with your instructor and your peer(s) (if working in a group) to determine how best to keep up. I do not provide class notes via e-mail. If you plan to miss class on a due date, **then you'll be expected to turn in assigned work early.**

Late Work Policy: Normally, I won't accept late work without penalty unless there's official documentation of some sort from a physician's office, legal representation, or an office of the university, though some exceptions may be made in rare circumstances.

You are responsible for completing each deliverable (e.g., assignment, quiz) and submitting it on time. Deadlines are visible for each task on Canvas. Should you miss a class or otherwise have life circumstances come up that keep you from logging in each day of the term, you are still responsible for completing the deliverable and for finding out what was covered in class, including any new or modified deliverable. In fairness to the instructor and students who completed their work on time, projects will only be graded if submitted by the stated deadline.

Generally, late work submitted without legitimate reason receives an automatic 59% if not turned in by the required due date and time. The most you can earn on a late assignment is

59% no matter how much you revise the work. Once 7 days have passed since the designated due date and time, if you still have not communicated your situation or delivered an assignment, the Canvas assignment will close and that 59% turns into a zero on the assignment.

For your work to be considered for late acceptance without penalty, you or someone acting on behalf of you must contact the instructor by e-mail to explain your situation, preferably IN ADVANCE of the due date and time, or at the very most, within 48 hours after the due date and time. Your situation must be an emergency or other unforeseen circumstance that can be somehow documented in writing and verified, and the date on the documentation must match or span the due date you missed. You must provide documentation when you and your instructor arrange for you to turn in the late work.

Any work or quiz you miss because of unapproved reasons cannot be made up. **So it's important that you log in often.**

On the Final Project, <u>late work is not accepted for credit</u> unless extreme, verifiable circumstances arise.

Grade Appeals: The grading process is not a negotiation. You should not approach your instructor(s) after receiving a grade and attempt to negotiate or argue for more *points unless you can show a miscalculation in your point total or show there is something your instructor might have overlooked*. The grading process is not something to take lightly, and great care will be taken to ensure accurate assessment of your work. If you have a legitimate concern about your grade such as a miscalculation or something the instructor might have overlooked, then please see your instructor in person either after class or during regular office hours. If office hours are not convenient, you may schedule an appointment. To discuss graded work, you must bring the original, graded assignment (with instructor comments and any peer feedback) to your appointment. Your instructor will not discuss grades via electronic means such as e-mail, where privacy of student records is suspect, though you may set up an appointment via e-mail if you prefer.

Student Conduct: Students are expected to conduct themselves professionally and respectfully toward classmates, the instructor, other university employees, and invited guests. You can expect to be treated with the same courtesy. Despite all the rules, the class should be a friendly and fun experience, as long as everyone does their part. That being said, constructive criticism of your work is a large part of the class. Please keep in mind that we are critiquing the work, not you as a person.

MISSION STATEMENT

The Mission of IUPUI is to provide for its constituents excellence in

- Teaching and Learning;
- Research, Scholarship, and Creative Activity; and
- Civic Engagement.
  With each of these core activities characterized by
- Collaboration within and across disciplines and with the community;
- A commitment to ensuring diversity; and
- Pursuit of best practices.
  IUPUI's mission is derived from and aligned with the principal components—Communities of Learning, Responsibilities of Excellence, Accountability and Best Practices—of Indiana University's Strategic Directions Charter.

STATEMENT OF VALUES

IUPUI values the commitment of students to learning; of faculty to the highest standards of teaching, scholarship, and service; and of staff to the highest standards of service. IUPUI recognizes students as partners in learning. IUPUI values the opportunities afforded by its location in Indiana's capital city and is committed to serving the needs of its community. Thus, IUPUI students, faculty, and staff are involved in the community, both to provide educational programs and patient care and to apply learning to community needs through service. As a leader in fostering collaborative relationships, IUPUI values collegiality, cooperation, creativity, innovation, and entrepreneurship as well as honesty, integrity, and support for open inquiry and dissemination of findings. IUPUI is committed to the personal and professional development of its students, faculty, and staff and to continuous improvement of its programs and services.

CODE OF CONDUCT

All students should aspire to the highest standards of academic integrity. Using another student's work on an assignment, cheating on a test, not quoting or citing references correctly, or any other form of dishonesty or plagiarism shall result in a grade of zero on the item and possibly an F in the course. Incidences of academic misconduct shall be referred to the Department Chair and repeated violations shall result in dismissal from the program.

All students are responsible for reading, understanding, and applying the *Code of Student Rights, Responsibilities and Conduct* and in particular the section on academic misconduct. Refer to *The Code > Responsibilities > Academic Misconduct* at http://www.indiana.edu/~code/ (Links to an external site.). All students must also successfully complete the Indiana University Department of Education "How to Recognize Plagiarism" Tutorial and Test. https://www.indiana.edu/~istd (Links to an external site.) You must document the difference between your writing and that of others. Use quotation marks in addition to a citation, page number, and reference whenever writing someone else's words (e.g., following the *Publication Manual of the American Psychological Association*).To detect plagiarism instructors apply a range of methods, including Turnitin.com. http://www.ulib.iupui.edu/libinfo/turnitin (Links to an external site.)

OTHER POLICIES

1. **Right to revise:** The instructor reserves the right to make changes to this syllabus as necessary and, in such an event, will notify students of the changes immediately.

2. **IUPUI course policies:** A number of campus policies governing IUPUI courses may be found at the following link: http://registrar.iupui.edu/course_policies.html (Links to an external site.)

3. **Classroom civility**: To maintain an effective and inclusive learning environment, it is important to be an attentive and respectful participant in lectures, discussions, group work, and other classroom exercises. Thus, unnecessary disruptions should be avoided, such as ringing cell phones engagement in private conversations and other unrelated activities. Texting, surfing the Internet, and posting to Facebook or Twitter during class are generally not permitted. IUPUI nurtures and promotes "a campus climate that seeks, values, and cultivates diversity in all of its forms and that provides conditions necessary for all campus community members to feel welcomed, supported, included, and valued" (IUPUI Strategic Initiative 9). IUPUI prohibits "discrimination against anyone for reasons of race, color, religion, national origin, sex, sexual orientation, marital status, age, disability, or [veteran] status" (Office of Equal Opportunity). Profanity or derogatory comments about the instructor, fellow students, invited speakers or other classroom visitors, or any members of the campus community shall not be tolerated. A violation of this rule shall result in a warning and, if the offense continues, possible disciplinary action.

4. **Bringing children to class:** To ensure an effective learning environment, children are not permitted to attend class with their parents, guardians, or childcare providers.

5. **Disabilities Policy:** In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to reasonable accommodations. Please notify the instructor during the first week of class of accommodations needed for the course. Students requiring accommodations because of a disability must register with Adaptive Educational Services (AES) and complete the appropriate AES-issued before receiving accommodations. The AES office is located at UC 100, Taylor Hall (Email: aes@iupui.edu, Tel. 317 274-3241). Visit http://aes.iupui.edu (Links to an external site.) for more information.

6. **Administrative Withdrawal:** A basic requirement of this course is that students participate in all class discussions and conscientiously complete all required course activities and/or assignments. If a student is unable to attend, participate in, or complete an assignment on time, it is the student's responsibility to inform the instructor. If a student misses more than half of the required activities within the first 25% of the course without contacting the instructor, the student may be administratively withdrawn from this course. Administrative withdrawal may have academic, financial, and financial aid implications. Administrative withdrawal will take place after the full refund period, and a student who has been administratively withdrawn from a course is ineligible for a tuition refund. Contact the instructor with questions concerning administrative withdrawal.

7. **Class Courtesy:** Come to class on time and be prepared. Turn off your cell phone and other noisy devices. Don't do homework, answer email, or engage in conversation during class. Listen to your classmates when they are asking questions or presenting their work. Do not bring children with you to class.

All students should read the IUPUI Code of Student Rights, Responsibilities, available at *http://www.iupui.edu/code* . This document describes your rights and responsibilities as an IUPUI student.

Incomplete:
The instructor may assign an Incomplete (I) grade only if at least 75% of the required coursework has been completed at passing quality and holding you to previously established time limits would result in unjust hardship to you. All unfinished work must be completed by the date set by the instructor. Left unchanged, an Incomplete automatically becomes an F after one year. http://registrar.iupui.edu/incomp.html (Links to an external site.)

Academic Responsibilities & Misconduct (as stated in the Indiana University Student Code of Conduct at http://www.iupui.edu/code/#page (Links to an external site.))

Academic misconduct is defined as any activity that tends to undermine the academic integrity of the institution. The university may discipline a student for academic misconduct. Academic misconduct may involve human, hard-copy, or electronic resources.

Policies of academic misconduct apply to all course-, department-, school-, and university-related activities, including field trips, conferences, performances, and sports activities off-campus, exams outside of a specific course structure (such as take-home exams, entrance exams, or auditions, theses and master's exams, and doctoral qualifying exams and dissertations), and research work outside of a specific course structure (such as lab experiments, data collection, service learning, and collaborative research projects). The faculty member may take into account the seriousness of the violation in assessing a penalty for acts of academic misconduct. The faculty member must report all cases of academic misconduct to the dean of students, or appropriate official. Academic misconduct includes, but is not limited to, the following:

1. Cheating
Cheating is considered to be an attempt to use or provide unauthorized assistance, materials, information, or study aids in any form and in any academic exercise or environment.
- A student must not use external assistance on any "in-class" or "take-home" examination, unless the instructor specifically has authorized external assistance. This prohibition includes, but is not limited to, the use of tutors, books, notes, calculators, computers, and wireless communication devices.
- A student must not use another person as a substitute in the taking of an examination or quiz, nor allow other persons to conduct research or to prepare work, without advance authorization from the instructor to whom the work is being submitted.
- A student must not use materials from a commercial term paper company; files of papers prepared by other persons, or submit documents found on the Internet. A student must not collaborate with other persons on a particular project and submit

a copy of a written report that is represented explicitly or implicitly as the student's individual work.

- A student must not use any unauthorized assistance in a laboratory, at a computer terminal, or on fieldwork.
- A student must not steal examinations or other course materials, including but not limited to, physical copies and photographic or electronic images.
- A student must not submit substantial portions of the same academic work for credit or honors more than once without permission of the instructor or program to whom he work is being submitted.
- A student must not, without authorization, alter a grade or score in any way, nor alter answers on a returned exam or assignment for credit.

2. Fabrication

A student must not falsify or invent any information or data in an academic exercise including, but not limited to, records or reports, laboratory results, and citation to the sources of information.

3. Plagiarism

Plagiarism is defined as presenting someone else's work, including the work of other students, as one's own. Any ideas or materials taken from another source for either written or oral use must be fully acknowledged, unless the information is common knowledge. What is considered "common knowledge" may differ from course to course.

- A student must not adopt or reproduce ideas, opinions, theories, formulas, graphics, or pictures of another person without acknowledgment.
- A student must give credit to the originality of others and acknowledge indebtedness whenever:
  - Directly quoting another person's actual words, whether oral or written;
  - Using another person's ideas, opinions, or theories;
  - Paraphrasing the words, ideas, opinions, or theories of others, whether oral or written;
  - Borrowing facts, statistics, or illustrative material; or
  - Offering materials assembled or collected by others in the form of projects or collections without acknowledgment.

4. Interference

A student must not steal, change, destroy, or impede another student's work, nor should the student unjustly attempt, through a bribe, a promise of favors or threats, to affect any student's grade or the evaluation of academic performance. Impeding another student's work includes, but is not limited to, the theft, defacement, or mutilation of resources so as to deprive others of the information they contain.

5. Violation of Course Rules

A student must not violate course rules established by a department, the course syllabus, verbal or written instructions, or the course materials that are rationally related to the content of the course or to the enhancement of the learning process in the course.

6. Facilitating Academic Dishonesty

A student must not intentionally or knowingly help or attempt to help another student to commit an act of academic misconduct, nor allow another student to use their work or resources to commit an act of misconduct.